



# NOTICE OF PEACE OFFICER SEPARATION

This form must be submitted to the CJTC **within 15 days of separation**; regardless of pending appeals. It must be signed by the hiring authority or designee of the law enforcement agency.

### Section 1: Peace Officer's Information

- Provide FULL legal name as reflected on state issued driver's license

FULL Name (First Middle Last):		CJTC Student ID or SSN#:	Gender Identity: <input type="checkbox"/> Male <input type="checkbox"/> Female
Agency:		Status: <input type="checkbox"/> Officer <input type="checkbox"/> Deputy <input type="checkbox"/> Reserve <input type="checkbox"/> Other:	
Date Of Birth (MM/DD/YYYY):	Hire Date (MM/DD/YYYY):	Separation Date (MM/DD/YYYY):	

### Section 2: Reason For Separation

Resignation  Termination  Retirement  Medical  Deceased  Other: \_\_\_\_\_

### Section 3: This section refers to Certified Peace Officers Only

Under RCW 43.101.135, the employing agency **must** notify CJTC if they are aware of conduct that **may** fall under the definition of "Disqualifying Misconduct." CJTC will determine whether this separation provides ground for revocation under RCW 43.101.105.

#### Under RCW 43.101.010, "Disqualifying Misconduct" includes:

(8) "Discharged for disqualifying misconduct" means terminated from employment for: (a) Conviction of (i) any crime committed under **color of authority** as a peace officer, (ii) any crime involving **dishonesty or false statement** within the meaning of Evidence Rule 609(a), (iii) the unlawful use or possession of a **controlled substance**, or (iv) any other crime the conviction of which disqualifies a Washington citizen from the **legal right to possess a firearm** under state or federal law; (b) **conduct that would constitute any of the crimes addressed in (a) of this subsection**; or (c) knowingly making materially false statements during disciplinary investigations, where the false statements are the sole basis for the termination.

(9) A peace officer is "discharged for disqualifying misconduct" within the meaning of subsection (8) of this section under the ordinary meaning of the term and when the totality of the circumstances support a finding that the **officer resigned in anticipation of discipline**, whether or not the misconduct was discovered at the time of resignation, and when such discipline, if carried forward, **would more likely than not have led to discharge for disqualifying misconduct** within the meaning of subsection (8) of this section.

Is this agency aware of conduct that **may** fall under the definition of "Disqualifying Misconduct," as defined above?

Yes  No (If marked YES; please provide the information for the agency investigative contact and the peace officer below)

Agency Investigative Contact:	Contact Phone #:	Agency Email:
Separated Peace Officer's Mailing Address:	Contact Phone #:	Personal Email:

### Section 4: This section must be signed by the hiring authority, or designee.

I understand that the CJTC will rely on the information provided in Section 3 for matters pertaining to peace officer certification and I understand that falsifying this required information, by commission or omission, could be grounds for revocation of any certification regulated by the CJTC.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Signed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in \_\_\_\_\_, Washington.

\_\_\_\_\_  
Hiring Authority/Designee's Signature

Hiring Authority/Designee's Printed/Typed Name:	Hiring Authority/Designee's Rank/Title:
---	---