



WSCJTC Firearms Certificate Program ACH Instructions, December 2020

1. Determine amount to pay. \$100 per new 726 Firearms Cert Initial App packet.
2. Go to YOUR company banking institution online payment processing system, or financial management software.
3. Submit payment electronically using information on page (2) and you **MUST** include the following note on transaction in memo column " FA-PI 512 + last name of applicant."
4. If more than one applicant in payment send subsequent email with transaction # and date with list of all applicant names to:
pspi@cjtc.wa.gov,
aabbott@cjtc.wa.gov, and FinanceCashier@des.wa.gov.
5. Submit application packets via email with payment transaction # and transaction date listed on bottom of first page of each 726 application to pspi@cjtc.wa.gov.

If you have any questions pertaining to an ACH please direct to pspi@cjtc.wa.gov.



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

December 28, 2020

TO: Customer

FROM: Dept. of Enterprise Services on behalf of Criminal Justice Training Commission (CJTC)

SUBJECT: US Bank ACH and Wire Transfer Instructions

The following information is necessary to initiate electronic funds transfer transactions to the State Treasurer's concentration account:

Concentration Account:

Name of Financial Institution: US Bank
Financial Institution Address: 60 Livingston Ave; St. Paul, MN 55107-2292
Account Name: 227-DEPT OF ENTERPRISE SERVICES
ABA/Routing Number: 123000848
Account Number: 153910882221
Account Type: Checking

All electronic transactions sent to *Department of Enterprise Services on behalf of the Washington State Criminal Justice Training Commission* should use this information. We appreciate your cooperation in remitting transactions to this routing and account number to avoid returns.

If you have questions, please contact Kara Skinner at Kara.skinner@des.wa.gov

