



WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION

Debbie J. Mealy, Ph.D., Interim Executive Director

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November 9, 2011

TO: Commissioners, Staff, and Stakeholders

FROM: Sonja Hirsch, Executive Assistant

RE: SPECIAL COMMISSION MEETING NOTICE—November 14, 2011

To discuss and possibly take action on the recruitment/selection process for the Executive Director of the Washington State Criminal Justice Training Commission, in addition to the agenda items listed below, the Commissioners will hold a meeting in the Park Room of the Campbell's Resort on Lake Chelan located at 104 W. Woodin in Chelan, WA, on November 14 from 2 to 3 PM.

Monday, November 14, 2011	
2 PM – 3 PM	Throughout the meeting, the following topics will be discussed: <ol style="list-style-type: none">1. Recruitment/selection process for the Executive Director.2. Review, modify, and/or approve existing Executive Director job description.3. Appoint Commissioners to Interview/Selection Committee.4. Establish timelines.5. Legislative agenda.

No public comment will be heard. Seats are limited.

If you would like to participate, and will be calling from outside Campbell's Resort on Lake Chelan, please dial 1-877-873-8017 and enter access code 1597961.

If you have questions about the Special Commission Meeting, please call me at 206/835-7372.

Mission: The Washington State Criminal Justice Training Commission enhances public safety by establishing standards and providing education and training.

Values: Professionalism • Integrity • Accountability