



WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION
19010 1ST AVENUE SOUTH, BURIEN, WA 98148

COMMISSION MEETING
Wednesday, September 14, 2016
10 AM

COMMISSION MEMBERS PRESENT:

Jeff Myers (Chair), Chief, Hoquiam Police Department
Bill Elfo (Vice-Chair), Sheriff, Whatcom County (telephonically)
Laura Wells, Citizen-at-Large
Joshua Kelsey, Officer, Lynnwood Police Department
Kenneth Hohenberg, Chief, Kennewick Police Department
John Turner, Sheriff, Walla Walla County
Darell Stidham, Deputy, Spokane County Sheriff's Office
Dan Satterberg, Prosecuting Attorney, King County
Richard Morgan, Secretary, Department of Corrections

GUESTS PRESENT:

Julie Anderson, Auditor, Pierce County
John Hillman, Assistant Attorney General, Attorney General's Office
Lana Weinmann, Senior Assistant Attorney General, Attorney General's Office
Daniel Pingrey, Operations Chief, King County Sheriff's Office
Shan Hānon, Officer, Bellingham Police Department
Jana Wilson, Deputy, King County Sheriff's Office

WSCJTC STAFF PRESENT:

Sue Rahr, Executive Director
Marisa O'Neill, Executive Assistant
Samantha Thomson-Daly, Manager, Advanced Training Division
Brian Elliott, Manager, Fiscal Services Unit
Sonja Peterson, Manager, Human Resources Division
Ron Napenias, Manager, Information Technology Unit
Tisha Jones, Manager, Certification Unit
Leanna Bidinger, Program Manager

OPENING

Jeff Myers, Commission Chair

The Chair called the meeting to order at 10:04 AM.

Marisa O'Neill conducted a roll call of the Commissioners. A quorum was present.

The Chair opened the meeting and asked guests to sign in if they chose to be accounted for in the meeting minutes.

CHAIR'S REPORT

Jeff Myers, Commission Chair

The Chair opened the meeting introducing the Commission's newest appointed member, Mr. Richard "Dick" Morgan, Secretary, Department of Corrections. Dick provided a quick biography and thanked everyone for welcoming him.

The Chair asked Ms. Julie Anderson to stand and be recognized. Chair Myers spoke of the pivotal role she's played on the Commission and thanked her for her service to the citizens of the state of Washington. She was presented with a plaque in recognition of her contributions to the Commission.

The replacement for the position of County Corrections representative is being vetted by the Governor's Office, and will be appointed very soon.

APPROVAL OF MEETING MINUTES

The Chair called for review and approval of the meeting minutes from June 16, 2016.

Commissioner Hohenberg moved to approve the minutes. Commissioner Kelsey seconded the motion. ***The motion passed unanimously.***

EXECUTIVE DIRECTOR'S REPORT

Director Rahr, Executive Director

Budget Update

Director Rahr gave an update on the Supplemental Budget. She shared we have asked the Governor's Office for 8 additional BLEA classes and 3 additional COA classes in the 2nd fiscal year. She doesn't anticipate hearing about the Governor's Proposed Budget until mid-to-late December

Director Rahr then updated the Commission on the Biennial Budget. She is going to begin working with legislators prior to this session to share CJTC's critical need to raise the base level funding to cover 18 BLEA classes and 8 COA classes per year (36/16 per biennium). She is also requesting funding to cover LPO as the state's leadership curriculum, but will be looking for private funding to supplement this project as well. She will be requesting carry forward or additional funds for the online learning platform.

Director Rahr closed by sharing information related to the Capital Budget. The condemned dorm needs to be torn down. Facilities has been working to determine how best to accomplish this. She will share more information once decisions have been made.

Strategic Plan 2017-2019

Director Rahr passed out copies of the new strategic plan. She asked Commissioners to note Goal #6. Goal 6 was added this year and reads "Establish training and leadership development that supports the 21st Century Policing Ideals of procedural justice and community trust." She discussed steps CJTC is taking to accomplish this goal, such as building a need Understanding Perceptions and Bias course and partnering with King County in delivering their Procedural Justice course.

Legislative Use of Deadly Force Task Force

Director Rahr was appointed to the Legislative Use of Deadly Force Task Force. She advised the Commission funding for training has been addressed at each of the meetings held. Discussion about the PSEA also took place. **Commissioner Hohenberg** shared he too was appointed to the Task Force and he feels very confident positive will come from the work being done by it.

Academy Wait Times

Director Rahr explained the BLEA/COA wait times have been dramatically reduced. BLEA sits at about 1 month. COA at 2 months. This is due to the added classes. The wait times will no doubt look short through the end of the year, as is typical due to calendar year budgets running low for agencies. We anticipate hiring rates speeding up just after the first of the year. Continuous monitoring of wait times is taking place and adjustments are made as necessary.

Spokane Academy Personnel Change

Director Rahr informed the Commission, Tony Anderman resigned from CJTC and is now employed by the Spokane County Sheriff's Office.

We are contracting with Spokane PD for John Everly to serve as Assistant Commander of the Spokane Academy. Art Dollard is also contracted to us as TAC Officer.

Starbucks Upstanders

Director Rahr gave an update on a series of documentaries that Starbucks is producing. Several documentaries have been created, each about 5 minutes long, regarding citizenship in the United States. CJTC was highlighted in one of the documentaries.

OLD BUSINESS

K-9 Certification

Commissioner Turner moved to have the proposed WAC forwarded for Final Action at the December Commission Meeting. **Commissioner Stidham** seconded the motion. ***The motion passed unanimously.***

Reserve Certification Workgroup Update

On hold. **ACTION:** item remained as Old Business on the September agenda with the acknowledgement it will be addressed in December 2016.

NEW BUSINESS

WAC Rule Review

Sonja Peterson, HR Manager

WAC 139-50-300, Requirement for In-service Training. Final Action. Changes establish clarification to the extension, provision, and gives the CJTC auditor the authority to make decisions regarding exceptions under extenuating circumstances when the employing agency has made every reasonable effort to meet compliance. This will assist stakeholder agencies obtaining compliance with the rule. No public comments were received or made regarding this WAC.

Commissioner Hohenberg moved to approve the WAC revision. **Commissioner Turner** seconded the motion. **The motion passed unanimously.**

Hearing Panel Member Appointment

Sonja Peterson, HR Manager

Sonja Peterson provided an appointment request for Professor Ryan Leonard of Big Bend Community College. Professor Leonard's request contained two letters of support.

Commissioner Hohenberg moved to approve the WAC revision. **Commissioner Stidham** seconded the motion. **The motion passed unanimously.**

hearing panel member WAC

Variance Requests

Tisha Jones, Certification Manager

Tisha Jones presented a variance request for Deputy Jana Wilson of the King County Sheriff's Office. Deputy Wilson and Chief Pingrey of King County were both present. Commissioners reviewed the packet before them as well as the Variance Request Log.

Commissioner Hohenberg moved to approve the variance to allow Deputy Wilson to attend the Basic Law Enforcement Equivalency Academy. **Commissioner Stidham** seconded the motion. **The motion passed unanimously.**

GOOD OF THE ORDER

Chief Hohenberg noted the wonderful work done on the grounds keeping. He felt Facilities was to be commended for their hard work.

Meeting was adjourned at 11:36.

Next Meeting: December 14, 2016, 10 AM, WSCJTC

Written by:


Marisa O'Neill, Executive Assistant


12/14/16
Date

Reviewed by:


Susan L. Rahr, Executive Director

12/14/16
Date

Approved by:


Jeff Myers, Commission Chair

12-14-16
Date