CORRECTIONS SERVICE ACADEMIES APPLICATION

Washington State Criminal Justice Training Commission
19010 1st Ave. S., Burien, WA 98148
Phone: (206) 835-7299
Email to: basictraining@cjtc.wa.gov

Section 1: Recruit/Student Information

Applicant Name (LAST, First, Middle):	**Title:**	
Social Security Number: - -	**Date of Birth (mm/dd/yyyy):**	
Gender Identity:	**Ethnicity:** Choose an item	**Education:** Choose an item
Military Experience: Choose an item	**Military Rank:** Choose an item	**Years of Service:**
Anticipated Date of Hire (mm/dd/yyyy):	**Agency E-mail:**	

Only complete application packets will be processed.
For information on which academy to attend, please see our website @ www.cjtc.wa.gov

Section 2: Forms – Check which academy(ies) you are applying for. Check each form you are including.

All academies require the following forms: ☐ CJ 1254 Service Academy Application, ☐ CJ 2100 Corrections Notice of Hire, and ☐ CJ 1253 Student Liability Release

☐ **Juvenile Corrections Personnel Academy – Detention (JCPA #1416-DET)**

Additional form required ☐ CJ 1251 Statement of Fitness

☐ **Juvenile Corrections Personnel Academy – Probation (JCPA #1416-PRB)**

To be combined with CMAP #1417 for Probation personnel

☐ **Case Management Assessment Process (CMAP #1417)**

Week 2 of the JCPA-PRB class. Required for all probation officers that carry a case load

☐ **Juvenile Rehabilitation Administration Academy (JRAA #1047)**

TBD

☐ **Misdemeanant Probation Counselor Academy (MPCA #1052)**

Designed to provide training for adult probation officers

Section 3: Sponsoring Agency

Agency Name (do not abbreviate):	**Mailing Address:**
Training Contact:	**Rank/Title:**
Phone #: ( ) -	**E-mail:**
Phone #: ( ) -	**E-mail:**
Agency Administrator's Signature:	**Date Signed:**

(Lodging and meals are provided to applicants whose *agency address* exceeds 40 miles from the WSCJTC Burien campus, and 50 miles from the WSCJTC Spokane campus. WSCJTC will place qualified applicants in double occupancy rooms)

Check one: ☐ Applicant **will** require lodging and meal services ☐ Applicant **will not** require lodging and meal services

☐ Applicant will make alternate lodging arrangements but will require **meal services only**.

Applicants who do not qualify for lodging and meals through CJTC will need to work directly with their agency if they wish accommodations.