



# WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION

Monica Alexander, Executive Director

---

19010 1st Avenue South • Burien, WA 98148 • Phone: 206-835-7300 • [www.cjtc.wa.gov](http://www.cjtc.wa.gov)

November 9, 2021

## ELECTRONICALLY DELIVERED

Dear Stakeholders:

Prior to each legislative session, the Washington State Criminal Justice Training Commission (WSCJTC) reviews its budget allocation for basic training. During the review for the upcoming 2022 session, it was determined our training costs would not be covered by current funding due to cost increases in the following areas:

- Training facility rental fees
- Hotel rates
- Single occupancy due to COVID-19 restrictions

These additional expenses increase the overall cost-share for the Basic Law Enforcement Academy.

**RCW 43.101.200 Law enforcement personnel—Basic law enforcement training required—Commission to provide** states: (2) Except as provided in RCW 43.101.170, the commission shall provide the aforementioned training and shall have the sole authority to do so. The commission shall provide necessary facilities, supplies, materials, and the board and room of noncommuting attendees for seven days per week, except during the 2017-2019, 2019-2021, and 2021-2023 fiscal biennia when the employing, county, city, or state law enforcement agency shall reimburse the commission for twenty-five percent of the cost of training its personnel. Additionally, to the extent funds are provided for this purpose, the commission shall reimburse to participating law enforcement agencies with ten or less full-time commissioned patrol officers the cost of temporary replacement of each officer who is enrolled in basic law enforcement training: **PROVIDED**, That such reimbursement shall include only the actual cost of temporary replacement not to exceed the total amount of salary and benefits received by the replaced officer during his or her training period.

Likewise, **RCW 43.101.220 Training for corrections personnel** states: (2) The commission shall provide the training required in this section, together with facilities, supplies, materials, and the room and board for noncommuting attendees, except during the 2017-2019, 2019-2021, and 2021-2023 fiscal biennia, when the employing county, municipal corporation, or state agency shall reimburse the commission for twenty-five percent of the cost of training its personnel.

The attached cost-share fees are effective retroactively as of October 1, 2021. We recognize the inconvenience this creates as these increases were unexpected, but unavoidable. We appreciate your understanding and continuous support.

November 9, 2021  
Page 2

Should you have any questions, please contact Assistant Director Kevin Zeller at [kzeller@cjtc.wa.gov](mailto:kzeller@cjtc.wa.gov) or by phone at (206) 835-7337.

Sincerely,

A handwritten signature in black ink, appearing to read "Monica Alexander". The signature is fluid and cursive, with the first name "Monica" being larger and more prominent than the last name "Alexander".

Monica A. Alexander  
Executive Director

Cc: Dave Campbell, Basic Training Division Commander  
Brian Elliott, Fiscal Manager  
Jerrell Wills, Deputy Director  
Kevin Zeller, Assistant Director



# WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION

Monica A. Alexander, Executive Director

19010 1st Avenue South • Burien, WA 98148 • Phone: 206-835-7300 • [www.cjtc.wa.gov](http://www.cjtc.wa.gov)

## FY 2022 Basic Training Division Academy Cost-Share

### AGENCY COST PER SESSION

Basic Law Enforcement Academy (BLEA)		
FOR MANDATED AGENCIES		\$4,431
FOR NON-MANDATED AGENCIES	Without Meals & Lodging	\$4,984
FOR NON-MANDATED AGENCIES	With Meals & Lodging	\$7,460
Basic Law Enforcement Equivalency Academy (BLEEA)		
FOR MANDATED AGENCIES		zero cost
FOR NON-MANDATED AGENCIES	Without Meals & Lodging	zero cost
FOR NON-MANDATED AGENCIES	With Meals & Lodging	\$2,220
Corrections Officer Academy (COA)		
FOR MANDATED AGENCIES		\$2,440
FOR NON-MANDATED AGENCIES	Without Meals & Lodging	\$2,440
FOR NON-MANDATED AGENCIES	With Meals & Lodging	\$12,216
Corrections Officer Equivalency Academy (COEA)		
FOR MANDATED AGENCIES		TBD
FOR NON-MANDATED AGENCIES	Without Meals & Lodging	TBD
FOR NON-MANDATED AGENCIES	With Meals & Lodging	TBD
Juvenile Corrections Personnel Academy – Detention (JCPA)		
FOR MANDATED AGENCIES		\$321
FOR NON-MANDATED AGENCIES	Without Meals & Lodging	\$338
FOR NON-MANDATED AGENCIES	With Meals & Lodging	\$2,293
Juvenile Corrections Personnel Academy – Probation (JCPA)*		
FOR MANDATED AGENCIES		\$292
FOR NON-MANDATED AGENCIES	Without Meals & Lodging	\$292
FOR NON-MANDATED AGENCIES	With Meals & Lodging	\$2,247
* JCPA- Probation (80 hours) includes CMAP		
Case Management Assessment Process (CMAP)		
FOR MANDATED AGENCIES		\$120
FOR NON-MANDATED AGENCIES	Without Meals & Lodging	\$120
FOR NON-MANDATED AGENCIES	With Meals & Lodging	\$585
Misdemeanor Probation Counselor Academy (MPCA)		
FOR MANDATED AGENCIES		\$237
FOR NON-MANDATED AGENCIES	Without Meals & Lodging	\$237
FOR NON-MANDATED AGENCIES	With Meals & Lodging	\$2,192

**Mandated Agencies:** Cities, Counties, State Universities, and Department of Fish and Wildlife

**Non-Mandated Agencies:** Tribal, Gambling, Liquor & Cannabis, Parks, Arson Investigators, DNR, and Reserves

Rev. 11/3/21