



MEMORANDUM OF UNDERSTANDING

**Washington State
Criminal Justice Training Commission
19010 1st Ave S, Burien, WA 98148**

THIS AGREEMENT is made and entered into by and between the City of Seattle Police Department, hereinafter referred to as "SPD" and Washington State Criminal Justice Training Commission.

WHEREAS, the Seattle Police Department's Multimedia Services Section will partner with the Washington State Criminal Justice Training Commission to produce a short video series showcasing law enforcement and community-based policing across the state;

WHEREAS, this is a joint project where SPD and the Washington State Criminal Justice Training Commission will co-own all materials and final products; and

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance of the scope of work contained herein, or as attached and made a part hereof, the parties hereto agree as follows:

IT IS THEREFORE MUTUALLY AGREED THAT:

The Washington State Criminal Justice Training Commission and the Seattle Police Department are partnering in a 12-series short video project. Each video will be approximately 5-8 minutes long and will feature Washington State police executives and community members.

The purpose of this series is to provide a look into past, current, and future policing strategies-- through honest, transparent conversations between law enforcement and the community. The objective of each video focuses around how to improve community-based policing from both sides.

Co-Produced: SPD will have their logo in the upper left corner of all videos produced. The title graphic will have the Washington State Criminal Justice Training Commission logo and name. Both department names will be displayed in a partnership graphic in each video produced for the project.

Expenses: SPD will provide all production services and will incur all associated costs (equipment and personnel on shoot and edit days, transcripts of all interviews with time codes). The Washington State Criminal Justice Training Commission will provide pre-approved incidentals and travel costs. They have already purchased hard drives, graphics packages and airfare (when required).

Responsibilities: Both partners will work together, however the Washington State Criminal Justice Training Commission will lead, to create the scripting for each video of

the series. The Washington State Criminal Justice Training Commission will also take the lead on scheduling and coordinating all interview sessions.

In the event the MOU requires a change in scope or an increase in cost beyond the amount agreed to, the SPD and Washington State Criminal Justice Training Commission shall agree to any such changes in writing prior to the commencement of Services requiring the change in the scope or cost increase.

TERM OF AGREEMENT

This Agreement shall begin January 1, 2022 and terminates December 31, 2022. This agreement may be modified and continued, by amendment, for work beyond this date, by mutual agreement of the parties.

PAYMENT

This agreement does not include the exchange of funds. Each partner will be responsible for the expenses outlined in the scope of the project.

INDEMNIFICATION AND HOLD HARMLESS

To the extent allowed by law, Washington State Criminal Justice Training Commission shall defend, indemnify, and hold the City harmless from and against all claims, demands, losses, damages or costs, including but not limited to damages arising out of bodily injury or death to persons and damage to property, caused by or resulting from:

- The sole negligence or willful misconduct of Washington State Criminal Justice Training Commission, its officials, officers, employees, and agents;
- The concurrent negligence of Washington State Criminal Justice Training Commission, its officials, officers, employees, or agents but only to the extent of the negligence of Washington State Criminal Justice Training Commission, its officials, officers, employees, and agents;
- The negligent performance or non-performance of the contract by Washington State Criminal Justice Training Commission; and

Company waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the City and its officials, agents, and employees.

INSURANCE

The Washington State Criminal Justice Training Commission agrees that it will maintain premises operations and vehicle liability insurance in force with coverages and limits of liability typically maintained by consultants performing work of a scope and nature similar to that called for under this Agreement, but in no event less than the coverages and/or limits required by Washington state law. Such insurance shall include "The City of Seattle" as an additional insured for primary and non-contributory limits of liability. Workers compensation insurance shall also be maintained if required by Washington state law.

TERMINATION

Either party may terminate this Agreement without recourse by the other party upon written notice to terminate. Notice of termination shall be given by the party terminating this Agreement to the other, not fewer than fifteen (15) business days prior to the effective date of termination.

AGENCY CONTACTS

Contact between the Parties regarding Agreement administration will be between the representatives of each Party or their designee as follows:

Washington State Criminal Justice Training Commission	Seattle Police Department
Name: Megan Saunders	Name: Katie Stern
Email: msaunders@cjtc.wa.gov	Email: katie.stern@seattle.gov
Phone: (206) 549-8324	Phone: (206) 684-5414

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the latest day and year written below.


**WASHINGTON STATE
CRIMINAL JUSTICE
TRAINING COMMISSION**

SEATTLE POLICE DEPARTMENT



Name: Monica Alexander
Title: Executive Director

Date: 3/8/22



Scott Bachler
Lieutenant

Date: 3.10.22