

Correctional Officer 1 (Or CO2), Clallam Bay and Olympic Correction Centers

SALARY: \$24.09 - \$27.25 Hourly

OPENING DATE: 06/06/22

CLOSING DATE: 07/31/22 11:59 PM

DESCRIPTION:



**Corrections and Custody Officer 1 (CO1) Or Corrections and Custody Officer 2 (CO2)
Full Time Permanent, Non-Perm, and On-Call Positions
Clallam Bay Corrections Center (CBCC), and the Olympic Corrections Center (OCC)**

**Note: Note: This recruitment is open to current Corrections & Custody Officer 2 (or
Corrections & Custody Officer 1**

****PLEASE NOTE/TRAVEL INFO: We have a Vanpool incentive available to DOC employees
who are eligible for the Clallam Transit Vanpool program commuting to Clallam Bay
Corrections Center or the Olympic Corrections Center. Please be sure to ask for details on
how to sign up!!****

**All qualified applicants will be invited to attend a MICROSOFT TEAMS INTERVIEW on June
23rd, July 7th, July 21st and August 4th.**

**Successful candidates would attend the next available Training Academy, and may be given
the opportunity to start work prior to the academy date!**

Moving expenses may be available upon request.

Pay Scale:

Corrections and Custody Officer 1: \$24.09 to \$27.25 Hourly

Corrections and Custody Officer 2: \$26.56 to \$29.35 Hourly

- To qualify at the **Corrections and Custody Officer 2 (CO 2)** level you must have:
- One year of experience as a Department of Corrections (DOC) Corrections and Custody Officer, which includes successful completion of the CORE (Academy) and the Correctional Officer Field Training Program. **OR**
 - Graduation from high school or GED and one year of experience as a correctional officer in adult or juvenile corrections where security functions equivalent to a DOC Corrections and Security Officer 2 were performed.

Valid Drivers License.

The Washington State Department of Corrections is seeking highly motivated and talented individuals for the positions of Correctional Officer 1 at the Clallam Bay Corrections Center (CBCC) in Clallam Bay, WA., and the Olympic Corrections Center (OCC) in Forks, WA. Both CBCC and OCC are staffed 24 hours a day, 7 days a week.

The **Clallam Bay Corrections Center (CBCC)** is a 900 bed male facility located on the point of the Olympic Peninsula. It is 50 miles west of Port Angeles and looks out over the Strait of Juan de Fuca at Vancouver Island. This facility houses medium and close custody offenders. CBCC also operates an Intensive Management Unit.

Olympic Corrections Center (OCC) is a 381 bed male facility located near the Hoh Rainforest.

This facility houses minimum security offenders and offers treatment, work, and vocational programs to help ready offenders to transition back into the community. OCC also has outside work crews to serve the community as well as fire crews that work alongside Department of Natural Resource employees.

On-Call Positions

*Our current on-call staff have the opportunity to work an average of 32-40 hours per week, although the positions have no minimum hour guarantee. Incumbents will be required to attend 6 weeks of full time paid training immediately upon hire and will be considered for full time permanent and/or temporary vacancies as they occur. All correctional officers, including those in **on-call positions, are provided with a benefits package including medical, dental, vision and retirement as well as paid sick leave, holiday pay and paid vacation**; provided they work at least 20 hours or more each week.*

Whether the work is inside a prison, in community corrections, or in an administrative office, the Washington State Department of Corrections professional staff experience a high degree of personal satisfaction knowing they are creating environments in which all offenders can learn to make choices that contribute to a safer society.

[Click here](#) to learn more about the Correctional Officer hiring process.

DUTIES:

This job class is designated as in-training. The employee will advance to CO2 after satisfactory completion of the CO1 training requirements.

In an adult correctional facility, Correctional Officers provide safety and security, and assist in controlling, directing, and monitoring the activities and movement of incarcerated individuals. This includes maintaining security of the institution and controlling movement into, out of and within the institution in accordance with established department methods and procedures.

Correctional Officers are expected to be a positive role model and work with the incarcerated individuals to help them become productive members of society from the day they arrive under supervision. Correctional Officers use interpersonal skills and good communication skills to correct and counteract criminal thinking while maintaining safe confinement environments for the individuals to pursue a successful re-entry into communities. The successful candidates for Correctional Officer 1 will possess creative thinking, self-confidence, strong role-modeling and good physical and mental conditioning.

Overtime is an essential function of this position.

Correctional Officers must successfully complete Correctional Worker Core (CWC), a six-week academy for all correctional workers employed in DOC prison facilities. We know that managing difficult people takes more than force. It takes observation, knowledge, skills and continual practice. Every DOC employee is provided with initial training designed to help assure safe working

conditions and will continue to get on-the-job training throughout their employment.

[Click here](#) to learn more about Training & Development at DOC!

QUALIFICATIONS:

- Graduation from high school or GED
- Valid Driver's license

Note: The legal (Constitutional) right to carry a firearm is required; pre-employment process includes drug testing and psychological evaluation.

SUPPLEMENTAL INFORMATION:

The mission of DOC is 'to improve public safety by positively changing lives.'

For additional information about the agency, please visit doc.wa.gov.

IMPORTANT NOTES:

COVID 19 Vaccination Requirement

Pursuant to [Emergency Proclamation 21-14](#), all Washington State executive branch employees, on-site contractors, and volunteers must be fully vaccinated against COVID-19 by October 18th, 2021. As a condition of employment, the successful candidate will be required to provide proof of their COVID-19 Vaccination as part of the hire process for all positions within our agency. If you have questions about this requirement, please contact the recruiter listed in the supplemental information section at the end of the job announcement.

- The work of a Correctional Officer, and the required training can be physically demanding at times. [Click here](#) to review a description of the training you'll receive, and the associated requirements.
- Please include a minimum of three professional references with your application. A professional reference is defined as an individual who has been paid to supervise your work and can attest to your work performance, technical skills, and job competencies. If you do not have any or sufficient professional references, please include non-related professionals, such as educators or other professional associates. *Phone number **AND email address** are required for all professional references.*
- *Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position.*
- Employees may work directly with or in close proximity to incarcerated individuals in a potentially hazardous setting. Please consider this when deciding whether to apply.
- We are committed to maintaining a drug and alcohol free work environment, and our employees are expected to comply with all state and federal laws. A pre-employment drug test will be administered as part of the selection process, and applicants who test positive for any controlled substances, will be disqualified from consideration.
- Oleoresin Capsicum (OC) is an aerosol pepper spray made available as a means of self-defense and/or de-escalation. Applicants with sensitivities or allergies are encouraged to ask about the level of exposure they could expect in this position.
- Animal care projects are a common component of most Washington State prisons, including dog and cat programs. Applicants with animal sensitivities or allergies are encouraged to ask about the level of exposure they could expect in this position.

- Tuberculosis (TB) is a priority health issue for DOC employees. The successful candidate will be required to provide valid proof of a baseline TB skin test within 60 days from the date of hire. When positive tests result, further information, testing and treatment may also be required. Employment is not contingent upon test results.
- This position is included in a Union Shop.

We are committed to hiring individuals who possess core diversity competencies:

- Foster a positive attitude and openness toward the ever changing social and cultural makeup of the workplace.
- Work effectively with people of different perspectives, abilities, disabilities, races, religions, ages, lifestyle preferences and social, ethnic and cultural backgrounds.
- Respectfully acknowledge people's differences and recognize these differences as important and valuable.
- Promote inclusiveness.
- Be culturally sensitive and appropriate.
- Respect and value diverse backgrounds and traditions.

DOC is an equal opportunity employer and does not discriminate on the basis of race, creed, color, national origin, sex, marital status, sexual orientation, gender identity diversity, age, honorably discharged veteran, veteran status, genetic information, or the presence of any sensory, mental or physical disability or the use of a trained guide dog or service animal by a person with a disability.

If you have interest in Correctional Officer jobs in other locations, you may wish to search in all the following counties: Spokane County, Thurston County, Clallam County, Franklin County, Clark County, Mason County, Snohomish County, Grays Harbor County, Pierce County, Walla Walla County, Yakima County, Cowlitz County, King County, and Benton County.

For questions about this recruitment, or to request reasonable accommodation in the application process, please email hmdevine@DOC1.wa.gov or call us at (360) 764-6723 For TTY service, please call the Washington Relay Service at 7-1-1 or 1-800-833-6388.

Correctional Officer 1 (Or C02), Clallam Bay and Olympic Correction Centers Supplemental Questionnaire

- * 1. Do you have the right under the law to carry and use a firearm. (Constitutional Right)
 - Yes
 - No
- * 2. Please select the answer that best describes your highest level of education:
 - Bachelor's Degree or higher
 - Associate's Degree
 - HS diploma/GED with Some College
 - High School Diploma or Equivalent (GED)
 - None of the above
- * 3. Do you have a valid license to operate a motor vehicle?
 - Yes
 - No
- * 4. Have you applied for a Correctional Officer position with Washington State Dept. of Corrections within the last 12 months?
 - Yes No
- * 5. How did you hear about the opportunity that you are applying to?

- DOC Social Media (Twitter, Facebook, LinkedIn, etc.)
- WorkSource HIRING EVENT 9-16-21 (Washington)
- WorkSource (Oregon)
- Online job board (Indeed.com, Monster.com, Careerbuilder.com, etc.)
- Job/Career Fair
- Veteran Source (Job board, Social Media, Military Organization, etc.)
- Referral from current DOC employee
- Craigslist
- doc.wa.gov (DOC website or jobs page)
- careers.wa.gov (WA State Careers Page)
- governmentjobs.com
- Diversityjobs.com (or other diversity job boards)
- Radio Advertisement
- Other

* Required Question