



**CITY OF REDMOND**  
invites applications for the position of:

## **Police Officer - Lateral**

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<b>SALARY:</b>	\$41.00 - \$47.48 Hourly \$7,106.00 - \$8,230.00 Monthly \$85,272.00 - \$98,760.00 Annually
<b>OPENING DATE:</b>	01/01/21
<b>CLOSING DATE:</b>	12/31/21 11:59 PM
<b>JOB TYPE:</b>	Regular, Full-time
<b>LOCATION:</b>	Public Safety Building, 8701 160th Ave NE, Redmond
<b>DEPARTMENT:</b>	Police
<b>JOIN REDMOND!:</b>	

The City of Redmond is a thriving, culturally diverse community and home to over 72,000 residents. Redmond is the hub to an array of commerce and industry ranging from technology, aerospace and gaming to biomedical and innovation start-ups.

**Lateral Police Officer candidates will enjoy our professional and healthy work environment, dedicated resources for training and equipment, and career opportunities. Our Patrol Division offers a good balance of calls for service and case follow-up, which makes for a well-rounded officer.**

### **Essential Functions:**

The following are some of the position responsibilities; please [click here](#) to see the complete classification description.

- Provide quality customer service to the community and internal department members as well as provides emergency aid, security and protection to the citizens of Redmond
- Patrol business and residential areas
- Respond to requests for information and assistance
- Investigate criminal activity
- Engage in long-term solution oriented activities which enhance the safety and wellbeing of residents
- Ensure the proper enforcement of laws and regulations.
- Provides formal and informal leadership on a daily basis and creates a positive work environment for organizational members.

### **ROLE & RESPONSIBILITIES:**

A Police Officer requires:

Knowledge of:

- Federal, State, county and City laws, regulations and ordinances as they pertain to law enforcement duties and responsibilities.

Skill in:

- Observation and the ability to remember names, faces and details of incidents.
- Use and care of firearms, motor vehicles and other police related equipment.

Ability to:

- Identify problems and take reasonable steps to initiate course(s) of action designed to provide long-term solutions.
- Function effectively in a "teamwork" environment and make those contributions as may be necessary to meet team goals, objectives, and performance measures.
- Cope with situations firmly, courteously and tactfully, with respect for the rights of others

## **QUALIFICATIONS:**

### EDUCATION AND EXPERIENCE FOR LATERAL POLICE OFFICERS:

Must have high school diploma or GED certificate and:

- Be employed as a full-time, sworn, law enforcement officer for a minimum of 24 months within the last five years,

### LICENSES AND OTHER REQUIREMENTS:

- State certification from the Washington State Law Enforcement Training Commission or other accredited certifying agency, or obtain such certification within fifteen (15) months of appointment.
- Must meet required physical and medical standards and all civil service requirements.
- Possess a valid Washington State driver's license upon hire; out-of-state hires must have a valid driver's license and obtain a valid Washington State driver's license within Washington's required timelines.
- Be at least 21 years of age when the eligibility list is certified.
- United States citizenship or be a lawful permanent resident.
- Successfully pass Redmond Police Department Background Investigation.

### Automatic Disqualifiers:

The City of Redmond Police Department will automatically disqualify any individual who has at any time:

- Been convicted of a felony (or pled nolo contendere to a felony charge) or any offense that would be a felony if committed in Washington State, or has been incarcerated for any crime.
- Sold narcotics or dangerous drugs.
- All illegal drug use will be closely scrutinized on a case by case basis.
- Had a pattern of abusing prescription medication.
- Been dishonorably discharged from the United States armed forces.
- Received more than two moving traffic violations within the preceding 3 years; or reckless driving violation within the preceding 5 years; or driving while license suspended within the preceding 5 years; or driving while intoxicated within the preceding five years.
- Been involved in more than one motor vehicle accident within the preceding 3 years for which the applicant received a traffic or criminal citation and was convicted, forfeited bail, or entered a plea of "guilty" or "nolo contendere."
- Been previously employed as a law enforcement agent and since has committed or violated federal, state or city laws pertaining to criminal activity.
- Committed any serious violation of Federal, State, City or County laws.
- Lied during any stage of the hiring process.

- Falsified his or her personal history questionnaire or application, or failed to disclose pertinent information.
- Been convicted of any crime under a domestic violence statute.
- Unlawful sexual misconduct.

#### Discretionary Disqualifiers:

The following disqualifiers may, upon review by the Redmond Police Department, make you ineligible to become a City of Redmond Police Officer:

- Alcohol or substance misuse and/or abuse.
- Excessive traffic violations.
- Commission of a felony.
- A demonstrated unwillingness to honor fiscal contracts or just debts.
- Any other conduct or pattern of conduct that would tend to disrupt, diminish, or otherwise jeopardize public trust in the law enforcement profession.
- An inability to perform the essential functions of a Police Officer.

## **BENEFITS:**

#### Benefits:

The City of Redmond offers an excellent benefits package including: flexible work hours; medical, dental and vision benefits; paid sick leave, vacation and holidays; life insurance; retirement; career development including tuition reimbursement, and transportation subsidies including free bus pass.

#### Compensation:

For salary information go to the [2021 Lateral Police Compensation Overview](#) sheet.

#### Working Conditions:

The department strongly subscribes and operates under the tenets of community oriented policing and quality management practices. Work is performed both in the field and office. Majority of tasks are done while seated at a work station. Shift rotations occur to cover 24-hour days, seven days a week, weekends and holidays. Frequent and repetitive use of telephone & radio communications equipment. The City of Redmond has adopted a "no smoking" policy in all buildings and vehicles.

#### Selection Process:

This is a continuous recruitment and applications will be screened as openings occur. A City of Redmond application, veteran's preference form and college education statement must be completed. Those requesting "veteran's preference" must complete the appropriate form at the time of the oral interview and provide a copy of their DD214.

#### Testing and Interview:

Applicants who meet the minimum requirements may be invited to participate in the testing process. As part of the selection process, applicants will be given a writing assignment to complete. The exercise will evaluate the candidate's writing skills. A passing score of 70% is required. An oral Interview is conducted immediately following written exercise. A passing score of 70% is required.

#### Background Investigation:

Polygraph, psychological, extensive on-site background investigation, drug screening and medical exam will also be required of selected candidates being considered for hire. Any time during or after any portion of the selection process there are questions, concerns, information on review, retest, or an appeal on a decision made, a written request is required from the applicant and will be forwarded to the Redmond Civil Service Commission for their review.

**Reapplication:**

Applicants who fail one of the phases of the testing process are eligible to reapply for this position after six (6) months from the date of examination. Applicants who fail a component of the background process are eligible to reapply for this position after eighteen (18) months from the date removed from the eligibility list.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.redmond.gov/employment>

Position #2100003  
POLICE OFFICER - LATERAL  
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15670 NE 85th Street  
Human Resources - 3rd Floor  
Redmond, WA 98052  
425-556-2120

[redjobs@redmond.gov](mailto:redjobs@redmond.gov)

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**Police Officer - Lateral Supplemental Questionnaire**

- \* 1. Do you have at least 90 quarter or 60 semester hours from a nationally accredited college or university?  
 Yes    No
  
- \* 2. Have you been employed as a full-time, sworn law enforcement officer for a minimum of 24 months within the last five years?  
 Yes    No
  
- \* 3. How many years of military experience do you have?  
 None  
 1 year  
 2 years  
 More than 2 years
  
- \* 4. Have you successfully completed the Washington State or an equivalent Basic Law Enforcement Academy that satisfies the Washington Criminal Justice Training Commission requirements?  
 Yes    No
  
- \* 5. Please list the issuing agency and the year you earned a Basic Law Enforcement/Police Officer certification.
  
- \* 6. If you have completed a Basic Law Enforcement Academy, are you able to provide the City of Redmond with a copy of your transcript or certification if requested?  
 Yes    No
  
- \* 7. Why are you interested in being a Police Officer for the City of Redmond in Washington?
  
- \* 8. Do you certify that based on your review of the automatic or discretionary disqualifies

that you are qualified for employment as a Police Officer and you have been completely honest with all information in your application, including your answers to these supplemental questions?

Yes  No

\* Required Question