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| APPLICANT INFORMATION |
| Name: |       | Date: |       |
| Current Employer: |       | Email: |       |
| Date assigned to Independent Investigation Team: |       | Cell Phone:Desk Phone:  |            |
| Name of Independent Investigation Team: |       | Your Title and Responsibilities on IIT: |       |
| Is there any history of Dishonorable Behavior? Reference ([WAC 139-12-030 (4)(c)(vi)](https://apps.leg.wa.gov/wac/default.aspx?cite=139-12-030)      |  |

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| IIT QUALIFIED LEAD INVESTIGATOR CERTIFICATE REQUIREMENTS |
| *To apply for an IIT Qualified Lead Investigator Certificate, please provide proof of the following:* |
| Requirement 1:Required Documents: | At least three years of uninterrupted experience as a certified peace officer, crime scene investigator, or related expertise in a discipline relevant to investigations ([WAC 139-12-030 (4)(c)(v)](https://apps.leg.wa.gov/wac/default.aspx?cite=139-12-030)). Letter from applicant’s employing agency on department letterhead, signed by the Chief or Sheriff |
| Requirement 2:Required Documents: | Successful completion of the following training classes:* Basic Homicide Investigation
* Interviewing and Interrogation
* Law Enforcement Training and Community Safety Act (LETCSA) [Patrol Tactics 24Hour In-Service](https://cjtc.wa.gov/training-education/patrol-tactics-24-hour-in-service)

Course completion Certificates or Transcripts **-OR-** |
| If requesting a waiver for training:Required Documents: | Applicants with two years or more of relevant, full-time criminal investigative work experience may substitute their work experience for the Basic Homicide Investigation and/or Interviewing and Interrogation classes. Applicants are still required to successfully complete the LETCSA De-escalation/Patrol Tactics 24 Hour In-Service.Letter from applicant’s employing agency on department letterhead, signed by the Chief or Sheriff, attesting to work experience and complete training transcript. |
| APPLICATION MATERIALS ATTACHED |
| [ ]  Proof of at least three years of uninterrupted experience  Date of hire:      [ ]  Basic Homicide InvestigationName of company or agency that provided training:      Dates of class:      Credit hours:      [ ]  Substitute work experience (See option below)[ ]  Interviewing and InterrogationName of company or agency that provided training:      Dates of class:      Credit hours:      [ ]  Substitute work experience (See option below)[ ]  LETCSA Patrol Tactics 24 Hour In-Service  |
| To substitute work experience for training:[ ]  Two or more years of relevant, full time criminal investigative work experience.Name of investigative unit:      Start and end dates in investigative unit:      Your title in unit:      Please list your main responsibilities in the unit, (e.g. recommend charges, write search warrants, conduct interviews and/or interrogations, process crime scenes, etc.):      Further information may be requested if relevancy of experience is not clear. |

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| WSCJTC PROGRAM MANAGER ONLY |
| Proof of at least three years of uninterrupted experience:[ ]  Letter from Chief or Sheriff [ ]  Other:       |
| Proof of Basic Homicide Investigation: [ ]  Course completion certificate [ ]  Outline of course curriculum[ ]  Chose to substitute work experience:        |
| Proof of Interviewing and Interrogation:[ ]  Course completion certificate [ ]  Outline of course curriculum[ ]  Chose to substitute work experience:        |
| Proof of LETCSA Patrol Tactics 24 Hour In-Service:[ ]  LETCSA Patrol Tactics 24 Hour In-Service course completion certificate |
| Recommendation: [ ]  Award the named applicant an IIT Qualified Lead Investigator Certificate[ ]  Do Not award the named applicant an IIT Qualified Lead Investigator CertificateReason for denial:      Action taken to notify applicant:       |
| Program Manager Signature: |       | Date: |       |
| DIVISON Manager ONLY |
| I agree with the above recommendation: [ ]  Award IIT Qualified Lead Investigator CertificateI disagree with the above recommendation: [ ]  Not Awarded an IIT Qualified Lead Investigator CertificateReason for denial:      Action taken to notify applicant:       |