# WASHINGTON STATE
# CRIMINAL JUSTICE TRAINING COMMISSION

## Interviewing Techniques #0222

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| **Dates:** | September 15-17, 2020 |
| **Location:** | North Central Education Service District Building<br>430 Olds Station Rd<br>Wenatchee, WA 98801 |
| **Class Hours:** | Teusday-Thursday \| 0800-1700 |
| **Travel-Meals- Lodging:** | Responsibility of the applicant or his/her agency. |
| **Costs** | **$150**<br>Unfortunately, the WSCJTC is *unable* to accept *credit cards* as a form of payment. Agencies will be invoiced. |
| **Attire:** | **Casual** attire is appropriate for classroom wear. |
| **Note-Taking:** | Note-taking items such as notebook paper, pens, and pencils, will **not** be made available at the training site, and are the responsibility of each attendee. |
| **Telephone:** | **EMERGENCY ONLY: 206-835-7300**<br>Messages of a non-emergent nature will not be taken. |
| **Attendance:** | Instructors must pre-approve any time out of class. |
| **Cancellation Deadline:** | **September 8, 2020**<br>Notify the Registrar's Office via e-mail atd@cjtc.wa.gov.<br>**$75** for Late cancellation and No Shows**.** |
| **Responsibility for Injuries:** | Although instructors will at all times maintain a high degree of care for the safety of all persons attending the school, it must, be understood that neither the Washington State Criminal Justice Training Commission, nor any of the cooperating agencies can or will assume financial responsibility for injuries or illness suffered as a result of any training received, nor can or will be responsible for any loss to students as a result of damage to their property through fire, theft or other causes. Each attendee must understand that this training is at the attendee's own risk. |
| **Disclaimer** | Students **must** sign the roster daily in order to receive credit for the class and be issued a certificate. If the student fails to sign the roster, they **will not** receive credit for the course and that can result in a failure on their transcript. If there are arrangements made for the student to make up missed time with the instructor the arrangements need to be communicated to the program manager and registrar. |