



WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION
19010 1ST AVENUE SOUTH, BURIEN, WA 98148

COMMISSION MEETING
Wednesday, June 14, 2023
10 AM

COMMISSION MEMBERS PRESENT:

De'Sean Quinn (Chair), Councilman, Tukwila
Penelope Sapp (Vice Chair), Chief of Corrections, Kitsap County Sheriff's Office
Rosemary Kaholokula, Incumbent Prosecuting Attorney or Municipal Attorney
Robert Snaza, Sheriff, Lewis County
Erik Scairpon, Chief, Marysville Police Department
Ryan Dreveskracht, Attorney Presiding over Law Enforcement Practices and Accountability
Mike Webb, Attorney General Designee
Shannon Bendiksen, Assistant Chief of Washington State Patrol (Designee for John Batiste)
Tim Reynon, Tribal Representative, Puyallup Tribe
Darryl Barnes, Officer or First Line Supervisor
Annalesa Thomas, Citizen at Large
Sonia Joseph, Citizen at Large
Katrina Johnson, Citizen at Large
Bart Logue, Civilian Oversight over Law Enforcement
Velma Lockrem, Tribal Police Officer
Taryn Jones, Assistant Attorney General

WSCJTC STAFF PRESENT:

Monica Alexander, Executive Director
Jerrell Wills, Deputy Director
Chad Arceneaux, Assistant Director of Certifications
Ed Wade, Assistant Director
Lacey Ledford, Legislative Liaison
Bart Hayes, Manager, Advanced Training Division
Henry Gill, Commander, Basic Training Division
Christine Rickert, Assistant Commander, Basic Training Division
Chris Travis, Division Manager, Applied Skills Training Division
Ciara Colon, Administrative Assistant, Applied Skills Training Division
Megan Saunders, Manager, Communications
Mike Devine, Manager, Certifications Division
Dusty Pierpoint, Investigator, Certifications Division
Valerie Jenkins-Weaver, Program Manager, Certifications Division
Alex Buijs, Program Manager, LETCSA
Antonio Asencio-Pigmon, Program Specialist, LETCSA
Jennifer Pendray, Program Manager, Coroner/ Medical Examiner

Janene Bessent, Confidential Secretary
Norma Gastelum, Confidential Secretary
Derek Zable, Records Manager
Kayla Wold, Hearings Coordinator
Serena Anastasio, Assistant to the Commander, Basic Training Division
Madelyn Ellison, Administrative Intern, Human Resources

OPENING

De'Sean Quinn, Commission Chair

Chair Quinn called the meeting to order at 10:03 AM

Lacey Ledford conducted a roll call of the Commissioners. A quorum was present. Chair Quinn thanked the Commissioners for being present and welcomed them to the meeting.

EXECUTIVE DIRECTOR'S REPORT

Monica Alexander, Executive Director

Director Alexander updated the Commission that **Lacey Ledford** was being promoted to Legislative Liaison and congratulated her on her new position. **Director Alexander** informed the Commission that **Lacey Ledford** would be sitting in as the Executive Assistant for today's meeting in place of **Renee Berry** who will be the new Executive Assistant. **Director Alexander** noted that **Lacey Ledford** sent out the end of session report and let the Commissioners know that if they have yet to receive said email, to contact them.

Director Alexander noted that WSCJTC had a positive legislative session. Four new investigators were allotted into the budget for the Certification Division. WSCJTC is at the end of the hiring process for said new investigators. In total, WSCJTC received approval for 33 new full-time employees, however, **Director Alexander** noted a lack of space for them. The facilities team is reviewing the available space, while WSCJTC is still in the process of looking for a new facility. As a result of the legislative session, \$500,000 was allotted for a pre-design in the new budget.

Chair Quinn thanked the Commission for their support in the legislative session and advocating for the new budget.

Director Alexander updated the Commission that they have been meeting monthly with the Department of Enterprise Services concerning the pre-design.

Commissioner Thomas asked if WSCJTC intended to remain in the current location. **Director Alexander** responded that she believes a new campus is required to keep up with the training demand from stakeholders. She added that not all recruits are able to receive housing at the dorms which requires them to locate them elsewhere. After stating her concerns, she noted that the legislature asked them to explore a new facility.

Commissioner Snaza voiced his support for finding a new facility and agreed that housing recruits in hotels is a liability. **Commissioner Snaza** mentioned wanting the Commissioners to be included in the decision for a new facility so that they can collaborate with legislators.

Director Alexander stated that the current building was never designed for its current use. She noted that before the legislative session, WSCJTC was in contact with various agencies with the intention of partnering on a new facility. **Director Alexander** mentioned the possibility of partnering with colleges.

Director Alexander updated the Commission that on May 3rd, the grand opening of the WSCJTC Pasco Regional Academy was successfully held. **Director Alexander** thanked **Commissioner Anaya** for his presence at the event. The first class was held on May 8th. **Director Alexander** stated that this opening contributes to the breaking of barriers for people who want to become officers. **Director Alexander** noted that **Deputy Director Wills** has been visiting Pasco to check in on their process.

Commissioner Barnes notified the Commission that an individual from his agency was currently attending WSCJTC Pasco Regional Academy and spoke positively of the experience.

Commissioner Reynon inquired if it was feasible to hold multiple classes in Pasco at one time. **Director Alexander** responded that it was not.

Commissioner Johnson inquired about the timeline for a satellite campus to be set up. **Director Alexander** responded that for Pasco, it took approximately 9 months. **Commissioner Snaza** added that obtaining TAC officers would be the main issue.

Director Alexander stated that the ideal opening date for the Skagit location is November 2023.

Vice Chair Sapp inquired about the current wait for corrections officers.

Director Alexander informed the Commission that there are currently 298 recruits on campus and 224 registered for BLEA with an 8-month registration wait time. For Corrections Officers Academy, there are 137 currently registered and waiting. The next availability of a class starts in April of 2024.

Commissioner Webb inquired about the process of creating the decision packages for the legislative session. **Director Alexander** responded that on July 11th, all of the decision packages will be presented to her. The packages are due in September.

NEW BUSINESS

Chair Quinn welcomed and introduced Commissioner Lockrem to the Commission.

Approval of Meeting Minutes

Chair Quinn called for review and approval of the meeting minutes from March 2023. **Vice Chair Sapp** motioned to approve. **Commissioner Snaza** seconded the motion. **The motion passed unanimously.**

WAC Review

Jennifer Pendray, Coroner/Medical Examiner Program Manager

WAC 139-27-010 - Definitions

Jennifer Pendray stated that definitions were based on industry standards. “Good standing,” meaning, “to remain ethical conduct required for practice.”

“Part time,” meaning, “anyone who works less than full time for a coroner or medical examiner regardless of the time spent in that practice must maintain the same standards as a full-time employee.”

Commissioner Reynon asked for clarification on industry standards. **Jennifer Pendray** confirmed that the standards are based on associations such as; National Association of Medical Examiners, International Association of Coroners and Medical Examiners, and the National Commission on Forensic Science.

Commissioner Snaza inquired how part-time individuals will be held to the same standard. **Jennifer Pendray** confirmed that within 18 months, the part-time person will have to be certified by WSCJTC compared to a full-time person’s 12 months.

WAC 139-27-020 - Notice of Hire/ Separation

Commissioner Snaza inquired about protocol when a Pathologist receives a Brady letter. **Jennifer Pendray** once again clarified that said a Pathologist must align with their industry standards.

WAC 139-27-030 Certifications

WAC 139-27-040 Continuing Education Conditions and Requirements

Allows practitioners to remain current or continue their level of expertise. Proof of continuing education hours. Requires 45 hours of relevant “continuing education” over 5 years. This is in place to ensure that the practitioners are still receiving education throughout the years.

WAC 139-27-050 Recertification Eligibility and Requirements

WAC 139-27-060 Recertification Process

Recertification takes place every 5 years. Requires that proof of licensure, continuing education, and good standing by employer be provided.

WAC 139-27-070 Core Medicolegal Forensic Death Investigation Training Curriculum

WAC 139-27-100 Exemption Eligibility and Requirements

WAC 139-27-110 Exemption Process

WAC 139-03-030 Request for Exemption, Waiver, Extension or Variance

Chair Quinn suggested the Commission table this until the September Commission meeting for further review. **Commission Reynon** moved to do so. **Commissioner Snaza** seconded the motion. **Commissioner Snaza** asked that the proposed draft of the WAC be sent to Commissioners a week prior to the Commission meeting for initial review. It was agreed and noted that it would be sent to Commissioners in August. **The motion passed unanimously.**

Canine Evaluators Application

Valerie Jenkins-Weaver informed the Commission that each applicant was in good standing and met requirements.

Commissioner Snaza motioned to approve all four applications. **Commissioner Logue** seconded the motion. **The motion passed unanimously.**

Valerie Jenkins-Weaver set up a meeting with the canine work group. She stated that there have been no requests from Commissioners to be part of that group. If anyone is interested, please contact her.

Hearing Panel Application

Kayla Wold requested approval of an application. **Commissioner Dreveskracht** motioned to approve. **Commissioner Snaza** seconded the motion. **The motion passed unanimously.**

Commissioners took a break at 12:07 PM. The Commission meeting resumed at 12:18 PM.

OLD BUSINESS

OII - IIT Best Practices

Alex Buijs, Law Enforcement Training and Community Safety Act Program Manager

Commissioner Scairpon updated the Commission on the subcommittee findings concerning the inquiries on the Independent Investigations Team (IIT) Best Practices that were mentioned in the December Commission meeting.

Alex Buijs informed the Commission that they had a meeting with Director Rogoff of the Office of Independent Investigations (OII) regarding coordination with their agency and Best Practices.

Director Alexander added that Director Rogoff suggested that the Commission gather and work on the document to finalize the annual review. **Director Alexander** expressed the importance of being aligned with the Office of Independent Investigations and that they would discuss details with his team.


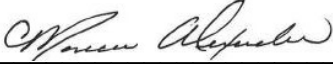

Chair Quinn inquired if it would be best to approve the document with the intention to continue the review and editing of the Interview Practices. **Commissioner Scairpon** motioned to continue working with **Alex Buijs** and WSCJTC to study the concerns of IIT and OII to or before

the September commission meeting. **Commissioner Reynon** seconded the motion. **The motion passed unanimously.**

Commissioner Thomas mentioned that a Certification report was requested in the last meeting and Commissioners asked for a report of the copy that was made last time. Requests the last report and a consistent report emailed to the commissioners. **Director Alexander** confirmed that although **Chad Arceneaux** was unable to make it, he will send the Commissioners the information.

Chair Quinn adjourned the meeting at 12:39 PM.

Next Meeting: September 13, 2023, 10 AM, WSCJTC

Written by:	 _____	9/13/2023
	Renee Berry, Executive Assistant	Date
Reviewed by:	 _____	9/13/2023
	Monica Alexander, Executive Director	Date
Approved by:	 _____	9/13/2023
	De'Sean Quinn, Commission Chair	Date