

WEDNESDAY, MARCH 12, 2003  
**CRIMINAL JUSTICE TRAINING COMMISSION**  
QUARTERLY COMMISSION MEETING  
19010 – 1<sup>st</sup> Avenue South, Burien, Washington  
Room E-250B  
10:00 a.m.

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**ATTENDEES**

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- Members Present:** Chief Ed Crawford (Chair), Kent Police Department  
Judy Arnold, Coroner, Thurston County  
Sergeant Earl Howerton, Spokane County Sheriff's Office  
Charles E. Mandigo, Special Agent in Charge, FBI  
Eldon Vail, Deputy Secretary, Department of Corrections  
Sheriff Craig Thayer, Stevens County Sheriff's Office  
Chief Anne Kirkpatrick, Federal Way Police Department  
Mary Apodaca, Skamania County Sheriff's Office  
Sergeant Mike Amos, Yakima Police Department  
Sheriff Garry Lucas, Clark County Sheriff's Office
- CJTC Staff Present:** Michael D. Parsons, Executive Director  
Shannon Inglis, Office of the Attorney General  
Bart Dinwiddie, Manager, Facilities  
Brian Elliott, Manager, Fiscal  
Ron Price, Commander, Basic Law Enforcement Academy  
Carri Brezonick, Manager, Quality, Standards and Technology  
Doug Blair, Division Administrator  
Rafael Padilla, Coordinator, Washington Police Corps  
Dave Campbell, Asst. Commander, Basic Law Enforcement Academy  
Brandon Rogel, Program Supervisor, Corrections Division  
Sonja Hirsch, Confidential Secretary, Recorder
- Guests Present:** Captain Mike Matlick, Washington State Patrol  
Scott Blonien, Office of the Attorney General  
Chief Rob Sofie, Snohomish Police Dept., BLETSE Vice Chair  
Sergeant Dave Jutilla, Adv. Training, King Co. Sheriff's Office

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# MINUTES

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## **INTRODUCTIONS**

The meeting was called to order at 10:10 a.m. with a quorum present.

Self-introductions followed.

## **APPROVAL OF MINUTES OF DECEMBER 11, 2002, MEETING**

A motion was moved and seconded to approve the minutes. Motion carried.

## **CERTIFICATION BOARD APPROVALS**

***Doug Blair, Division Administrator***

***Refer to: Letter dated March 7, 2003, from Chief Ronal W. Serpas, WSP***

***Letter dated March 5, 2003, from Bob Thurston, WSP Troopers Association***

There are currently no members for the State Patrol Certification Hearing Board. **Doug Blair** recommended that, due to the law, these documents should be presented as information only. Mr. Blair will contact each individual requesting that they submit, to the Commission, the form from the website. Mr. Blair will have the individual applications for approval by the next Commission Meeting in June 2003.

Every termination from a law enforcement agency, regardless of the reason, must be submitted to the Commission within 15 days. The termination is then reviewed. If the termination/resignation may have been for disqualifying misconduct, which could mean that the officer's certification may be removed through a hearing process, it is then investigated. Probable cause is then looked at to determine whether or not there is probable cause to believe that the actions, for which the person was terminated, were deemed to be disqualifying misconduct under the definitions provided in the certification law. At such time, a notice is sent to the individual who is subject to the decertification. The person then has the ability to request a hearing. Hearings for each individual must be held before a certification can be removed.

If the person does not attend the hearing or the person fails to schedule a hearing or respond to the request of a hearing, it is considered a default. In that case, revocation of the certification is automatic. Revocation of certification is for life, if through default, and there is no appeal to the decision.

In February, hearing board members attended training. The Board convened for a hearing, and the person who requested the hearing failed to show resulting in a default.

## **BOARD ON CORRECTIONS TRAINING STANDARDS & EDUCATION (BCTSE)**

***Brandon Rogel, Program Supervisor, Corrections***

The Corrections Equivalency Academy is essentially the last two weeks of the regular Corrections Officers Academy (COA). The same type of defensive tactics training and testing is performed in the final two weeks of the COA, which equates to the defensive tactics training that is done in the Equivalency Academy. Students entering the Equivalency Academy and joining

the COA students, at the COA mid-point, are not evaluated on their physical condition prior to attending the academy, which causes some concern.

At the BCTSE Meeting in February, Gary Drake reported that instructors are unable to evaluate a student's physical ability level when entering the Equivalency Academy. These students coming in at week three miss any prior physical conditioning provided, increasing their chance of injury. They also miss the instruction in breaking down each principle. The COA has had equivalency students enter the academy who have been injured in the past and are unable to complete the defensive tactics portion of the training.

Beginning June 1, 2003, Equivalency Academy students will attend the first day of the academy and perform the PAT with the COA students. This will identify areas that need improvement before they engage in the training on week three.

The BCTSE discussed adopting and becoming more in line with the law enforcement statute. If a corrections officer has had a 24-month break in service, they should be considered to go through a certification process.

### **BOARD ON LAW ENFORCEMENT TRAINING STANDARDS & EDUCATION (BLETSE)**

***Chief Rob Sofie, Snohomish Police Department, BLETSE Vice Chair***

***Refer to: BLETSE Update***

A significant part of the last year has been spent developing a strategic plan for the Board, which resulted in the creation of three standing sub committees.

- **Communications Committee**  
This committee is responsible for developing strategies to enhance and improve communication and partnerships with the CJTC, Legislature, and other stakeholders.  
*Committee members: Chair Sheriff Sterk, Sheriff Taylor, Chief Mount, and Chief Perales*
- **Curriculum Committee**  
This committee is responsible for reviewing curriculum, as necessary, and to make recommendations to full BLETSE for consideration by the Training Commission and this committee will also discuss continuing education for officers.  
*Committee members: Chair Bill Gray, Sergeant Tower, Sergeant Arleth, and Marilyn Howell*
- **Audit and Assessment Committee**  
This committee will audit the Basic Law Enforcement Academy's professional standards for maintenance and measures ongoing compliance. This committee will also assess in-service training.  
*Committee members: Chair Chief Sofie, Sergeant Templeman, Detective Johnson, and Sheriff Brasfield.*

The BLETSE Board is looking forward to playing a large role in the CJTC assessment process. The Board intends to evaluate responses and assessment data and make recommendations as appropriate.

**Chief Sofie** also informed the Board that BLETSE members are contacting local legislators regarding the CJTC budget issues.

Sheriff Larry Taylor is currently involved in the tri-partnership to discuss education and strategic plans related to cities and counties.

The Board on Law Enforcement Training Standards & Education's next meeting is Thursday, March 20, 2003.

### **BOARD VACANCIES/APPOINTMENTS**

***Michael Parsons, Executive Director***

**Dr. Parsons** reported that Commissioner Ed Holm, Thurston County Prosecuting Attorney, has resigned from his position due to him running for a position on the Washington State Bar Association. Mr. Holm has been very supportive and has offered his future assistance with Commission issues. The Washington Association of Prosecuting Attorneys has proposed a replacement and has put that forth to the Governor's Office.

**Dr. Parsons** reported that there are two nominees for the Board on Law Enforcement Training Standards and Education and one nominee for the Board on Corrections Training Standards and Education that he would like to discuss and ask for approval.

BLETSE Nominees:

#### **Sheriff Mike Brasfield, Jefferson County Sheriff's Office**

Sheriff Brasfield was elected Sheriff of Jefferson County in November 2002, and sworn in January 2003.

Sheriff Brasfield was formerly with the Seattle Police Department for 26 years, retiring as the Assistant Chief. He spent the next 6 years as the Chief of the Fort Lauderdale Police Department. He then returned to Jefferson County to retire and ran for Sheriff.

Sheriff Brasfield has a Bachelor's Degree in Criminal Justice from Washington State University.

#### **Mike Smith, Washington State University (Spokane)**

Mike Smith has a Doctorate in School of Justice Studies from Arizona State University, a Jurist Doctorate from the University of South Carolina School of Law, and a Bachelor's Degree in Administration of Justice.

He was a law enforcement officer in Richmond, Virginia. He has worked at Sam Houston University, University of Colorado, and Virginia Commonwealth University.

Mike Smith will be replacing Board member Bill Gray of Washington State University (Spokane).

BCTSE Nominee:

#### **Gregory Gilbertson, Centralia Community College**

Greg Gilbertson has a Master's Degree in Justice Administration from Columbus State University. He is currently an Associate Professor of Criminal Justice for Centralia Community College. He was previously a police officer for the City of Atlanta Police Department; he served six years in the United States Army.

***A motion was made to nominate Sheriff Brasfield and Mike Smith to the Board on Law Enforcement Training Standards and Education, and Greg Gilbertson to the Board on Corrections Training Standards and Education. Motion carried.***

### **ADMINISTRATIVE WAIVER**

***Michael Parsons, Executive Director***

***Doug Blair, Division Administrator***

Sequim Police Department:

**Asking for approval of the administrative waiver for Chief Kenneth Burge.**

Chief Burge currently has one administrative, one investigative, and eleven patrol/traffic staff members, for a total of thirteen full-time, commissioned personnel.

Chief Burge has been certified in Illinois, Iowa, and Colorado. He attended his basic academy in Illinois in 1974. He possesses a Bachelor's Degree in Criminal Justice, was a 1995 graduate of the FBI Academy, and has served in the position of Police Chief since 1985 in both Iowa and Colorado.

***A motion was made to accept an administrative waiver for Chief Kenneth Burge for the Sequim Police Department. Motion carried.***

Burlington Northern and Santa Fe Railway Company

**Asking for approval of the administrative waiver for Deputy Director Phillip W. Johnson.**

RCW 60.010 authorizes CJTC to commission railway police for the State of Washington. WAC 139-05-925 requires railway police officers to possess a basic training certificate from this state, or in the case of another state must complete the equivalency.

The fact that railroad administrators and railroad police change states was not considered when the WAC was developed. The requirement is that they must meet the training requirements set forth in the WAC in order to be commissioned. There are railroad administrators in Washington State that cannot be commissioned unless they are sent through the basic academy or the equivalency academy according to the WAC.

**Mr. Blair's** recommendation, under WAC 139-03-030, is that we invoke the ability to do the exemption and to approve the request for the administrative exemption for the Deputy Director Phillip Johnson of the Burlington Northern and Santa Fe Railway Company. Although the administrative exemption is omitted from the WAC, he meets all of the requirements that would be necessary to grant the administrative exemption. Mr. Blair will update the WAC to include the administrative exemption.

Effective January 1, 2002, as a precondition of any newly appointed railroad police officer, to enforce the laws of this state, that officer must possess the Commission's basic certificate or the alternative.

***A motion was made approving the granting of an administrative exemption for Deputy Director Phillip W. Johnson of the Burlington Northern and Santa Fe Railway Company. Motion carried.***

**WAC RULE REVIEW**

***Sonja Hirsch, Confidential Secretary***

**1. WAC 139-05-915 Requirements of Training for Law Enforcement and Corrections Dog Handlers and Certification of Canine Teams**

To update the WAC to the current training standards being offered to canine handlers and to set standards of minimum performance for certification of canine teams prior to the team being used for law enforcement or corrections work.

**Doug Blair** stated that there is a certification scheduled for April. The WAC is written stating that any team that currently meets or exceeds the WAC standards will be grandfathered in and a certification will be sent to them. The requirement is that the Master Trainer for the K-9 team send the Commission a letter, in writing, indicating when they were certified and that the certification standards meet or exceed the requirements of the state WAC. Any new canine teams must either meet or exceed those standards.

***Requesting approval for final action. A motion was made to approve WAC 139-05-915. Motion carried.***

**2. WAC 139-05-210 Basic Law Enforcement Equivalency Certification  
WAC 139-05-820 Basic Reserve Equivalency Certification**

To allow all Commission membership votes to count.

**Dr. Parsons** added that it did not make sense for Commission members to come to a meeting and not be able to vote on all agenda items presented.

***Requesting approval for final action. A motion was made to approve WAC 139-05-210 and WAC 139-05-820. Motion carried.***

**3. WAC 139-10-215 Corrections**

Making this change will bring the corrections standards in line with the standards of the Basic Law Enforcement Academy. The current corrections statute does not address breaks in service. This equates to receiving lifetime certification upon completion of a basic Corrections Officers Academy. Requiring employees to obtain equivalency after a break in employment of two or more years will keep officers up-to-date on changes in law and best practices in a quickly changing and challenging field limiting liability for the Commission and its stakeholders.

***The Commission approved the WAC for filing. The Proposed Rule Making, CR-102, will be filed on April 4, 2003.***

**4. WAC 139-35-015 Firearms Certification—Application.**

This change will include a fee increase for initial certification.

**Shannon Inglis** informed the Board that this WAC was tabled for discussion at the December 11, 2002, Commission Meeting. The processing fee is being increased by \$1 (from the original dollar amount of \$30), which is consistent with the fiscal growth.

**Doug Blair** stated that the fee increase is based upon each application for firearm licenses. A license is required for each firearm that is utilized on the job.

**Chief Crawford** asked if any responses have been received from the private security industry.

**Doug Blair** stated that all responses have been positive. Both Cheryl Cervantes and Bob Posey have been meeting regularly with a group called the Security Commission. The group is made up of the private security and private investigators.

**Chief Crawford** asked that Doug explain what formulated the change and why the change was necessitated.

**Doug Blair** stated that there was a great deal of confusion between the initial license application and the renewal process for firearms. The renewal process, for firearms, actually required going through the process all over again, recertifying, and making an application for an additional license each time.

In the RCW, there are no requirements for use to recertify or re-qualify applicants. The only qualification period is at the Basic Law Enforcement Academy. It is now up to the agency to make sure that employees stay proficient with the firearms they carry. It says that upon application to a renewal of the license, the employer must certify that the person is proficient with the firearm.

**Mike Matlick** noted that a section had been omitted under section 3.

The appropriate changes will be made prior to filing the Rule Making Order.

**\*\*Section 3 will be edited to read, "An armed private security guard must obtain a separate firearm certificate for each firearm that he/she is authorized to use in the performance of his/her duties. All firearms carried by armed private security guards in the performance of their duties must be owned or leased by the employer."**

***Requesting approval for final action of Version B. A motion was made to approve Version B, with the above changes, of WAC 139-30-015. Motion carried.***

#### **5. WAC 139-35-025 Firearms Certification—Expiration and Renewal.**

This change is required to eliminate the need for a person renewing their private investigator's license to take the same firearms certification course they took to get their initial firearms certification.

***Requesting approval for final action of Version B. A motion was made to approve Version B of WAC 139-35-015. Motion carried.***

### **EXECUTIVE DIRECTOR'S REPORT**

***Michael Parsons, Executive Director***

#### **Budget**

The Governor's Office carried forward with two items that CJTC requested. The first was for increases in EVOG costs, which was \$94,000 dollars. The second was an FTE and money to do inspections, regulatory functions, monitoring, standardization for training programs throughout the state primarily in the area of Corrections and the Correctional Worker Core Program.

The budget discussion has not started at the legislature.

#### **Capital Budget**

Two years ago, when CJTC took over the facility, money was requested for "minor works or preservation", which are small amounts for things that CJTC cannot afford to fix. The first two years CJTC received \$350,000 dollars for the biennium. This year, CJTC went through the ten-year plan and requested \$350,000 for minor works of preservation, and were told by OFM that no funds would be received.

**Dr. Parsons** met with the OFM representative for CJTC's Capital Budget. It was expressed that CJTC has needs that will not go away. The first response was that the CJTC's customers have a lot of money and to charge them. Dr. Parsons informed him that was not an option. The second possibility was for CJTC to obtain the funds that are generated from leasing the auditorium and the two cell tower, which would equate to approximately \$100,000 dollars a year, or \$200,000 dollars per biennium. For the last four years the answer has been "No". This year, OFM said that it sounds like a good idea but that it could not be done this biennium. CJTC will have to do without funds for minor works of preservation for the next two years.

**Dr. Parsons** then went to the legislature. Our dilemma and needs were first explained to a Representative of the House who was the previous Chair of the Capital Budget Committee. The Representative stated that if Dr. Parsons would work with the staff and get the language, he would put in a line item of \$250,000 dollars to the Capital Budget.

**Dr. Parsons** then went to the Senate and met with the ranking Democrat on the Capital Budget Committee and the Chair of the Capital Budget Committee, Senator Zarelli, asking them the same thing. They both agreed that they would support this request when it came through the Senate. Dr. Parsons then went back to OFM to explain what he had done.

During the next legislative session, a bill will be submitted that would authorize CJTC to keep the money that is generated from leasing the auditorium and the cell towers. At least two Senators have agreed to support the bill.

**Chief Crawford** asked the Board how they feel about CJTC going against the Governor's office. It was stated that Dr. Parsons has gone to the legislature and asked the Senate. CJTC has needs that need to take care of.

The Board was supportive.

**The Chair** stated that the Board knows where CJTC is going with this so that Dr. Parsons can be backed up on the issue.

**Dr. Parsons** was told that the money generated from the auditorium and the cell towers has been committed to other projects. The way that the Capital Budget works is typically they sell bonds in order to generate money. There are funds in the PSEA, at this time, to fund it. Money will not be taken away from another entity to do this.

Regarding the Chair's last statement of knowing where CJTC is going in order to back up Dr. Parsons, **Scott Blonien**, asked why we should wait until then. He stated that we now, as a group, should give a directive from the Commission to the legislature and not wait until someone gets upset. It may make Dr. Parsons' task easier to be able to say that he has been directed by the Commission to come and ask for capital improvement funding for the Academy.

**Eldon Vail** expressed concern for the future of the physical plant owned by CJTC and hoped there might be ways to ensure this state asset received the attention and resources it requires in the budget process.

**The Chair** stated that, from past experience, the first response by the staffers in the Governor's office was always to go to police and sheriffs for the money.



**Scott Blonien** stated that the Commission could take a position that is a little stronger rather than being somewhat passive and standing by. The Commission should send a letter to OFM stating that it is important for CJTC to have this money.

**The Chair** will send a letter, from the minutes of the Commission meeting, to OFM stating that the Board supports Michael Parson's attempts in the Capital Budget and that these buildings need to be maintained. Due to not being able to get this funding, the Commission has directed Michael Parsons to continue working with the legislature.

**Scott Blonien** expressed that he would do it in the form of a motion, which sends the right message to OFM and the legislature. A facility like this cannot be run without the money that is needed.

***A motion was made for the Director to write a letter to OFM indicating the Commission's position regarding the Capital Budget. The letter will be sent to each Commissioner within the next week of two. If a Commissioner has a response, they need to contact Michael Parsons or the Chair. Motion carried.***

### **CJTC Reorganization**

#### ***Refer to: CJTC Organizational Chart***

Based on several things, CJTC is going through reorganization. The organization has been divided into two parts: Support and Operations. Support will be areas that will be supervised by Michael Parsons. Sharon Tolton will supervise Operations.

Darlene Tangedahl will become the Secretary for the Corrections Division.

A couple of FTE have been lost through the state budget process, in the last year, so CJTC has had to consolidate.

The reorganization will become effective April 15, 2003.

This was discussed at an all staff meeting last week.

Sonja Hirsch will now serve as the Confidential Secretary to both Michael Parsons and Sharon Tolton.

### **Additional Information**

**Dr. Parsons** stated that he received a letter from Chief Bragdon dated February 11, 2003. The letter stated, "For over forty years, the Spokane Police Department has provided training facilities to all areas law enforcement and others without cost. As the Washington State Criminal Justice Training Commission continues to cut funding to the Spokane Regional Training Center, we find ourselves unable to provide classroom and range use without charge." He goes on to state, "These fees will not apply to agencies with personnel of 25 or less."

The disagreement that Dr. Parsons had with the letter was that it was CJTC's fault that this happened. CJTC only funded the Basic Law Enforcement Academy in Spokane, nothing else. The logic is, if CJTC takes away one academy, which has been done, why would taking the money away from the Basic Law Enforcement Academy affect the operation of that particular academy. A letter was sent explaining and asking that question. In addition, since CJTC is having another academy this summer, we need to look at the contract to ensure that the money that is being spent there is actually going to the purpose that it is intended.

### **Facility Tour**

Due to rain, the facility tour will begin the June 11, 2003, Commission meeting. Dr. Parsons would like to show the Commission the remodeled C-204 computer room and the Canine Memorial.

### **Pilot Training**

Homeland Security Department is looking at a 40-hour training program for pilots to carry weapons in the cockpit. CJTC was contacted by the Federal Law Enforcement Training Center (FLETC) to submit a proposal, which was done. At the time, CJTC was told that 5,000 people would need to be trained within a year. A proposal was generated stating that it could be done and a response has not been received.

Boeing has been asked to work with CJTC in terms of providing equipment (e.g. cockpit). They are very willing to work with CJTC.

The Pilot proposal is approximately 5 million dollars.

### **Homeland Security Corporation (HSC)**

The Homeland Security Corporation is a private corporation out of Nashville. They were responsible for doing much of the training on airport security recently. They are interested in locating regional sites. Bart Dinwiddie and Michael Parsons recently met with the Assistant Director for this region where they submitted a proposal for them to use our facility as their regional facility in this area. It would include three rooms and an office. Two of the rooms would be equipped with 25 computers each and the third would be a functional classroom. A response has not been received from the HSC.

This is a long process and there are a lot of people competing.

If these proposals develop, Dr. Parsons ensured that the Commission would be notified.

### **Accomplishments and Events**

#### **Refer to handout**

The listed accomplishments and events are in addition to the routine training and operations that are completed.

**The Chair** would like the Board to review the document and contact Dr. Parsons with questions or concerns.

### **Repatriation**

CJTC has been working with the federal government, King County, several state agencies, the military department, and many others to put together a repatriation program. If North Korea becomes a major problem, in terms of war, people are evacuated from South Korea (in excess of 120,000 people), they would be brought to the west coast. The people would be picked up at the airport, come to the facility, be numbered, be processed through the facility, and on to home. America has civilians, relatives of military personnel, and other business people living in those countries. In the event of a war or major disaster, these people have to come back to the United States.

Because of the size of our facility, it has been recognized as a place to accommodate this type of assistance. Hundreds of people will be processed each day for approximately 2-3 weeks. All recruits would be sent back to their respective agencies and all staff would be redeployed to meet the needs of things that were not planned for. There will be volunteers, the military

department, King County Emergency, and so on. The facility has gone through two mock exercises and is reasonably prepared.

### **CJTC Staff**

**Dr. Parsons** would like, beginning with the next meeting, to invite two CJTC employees to each Commission meeting to be introduced to the Commission. The employees will attend the meeting, introduce themselves, and give a brief overview of their role within CJTC. It would be a way to take away some of the mystique from the Commission meeting and involve some of the staff.

### **Legislature**

There are currently 5 or 6 bills remaining in the legislature. Please review the following at [www.leg.wa.gov/wsladm/bills.cfm](http://www.leg.wa.gov/wsladm/bills.cfm):

1. HB 1931

**Regarding the training of law enforcement officers.**

If the bill passes, CJTC will develop a program that will modify what is done at the Academy and also have it available via the Internet. This will enable all 9,000 officers throughout the state to train as recruits are being trained at the Academy.

2. HB 1936

**Enacting the tribal law enforcement officers act of 2003.**

3. HB 2025

**Revising provisions for detaining persons with mental illness.**

CJTC does not have any invested interest in this bill due to involvement with HB 1931.

4. SB 5165

**Regulating vehicular pursuit.**

5. SB 5473

**Requiring the Criminal Justice Training Commission to train officers on interacting with developmentally disabled and mentally ill persons.**

This is the companion bill to House Bill 1931.

6. SB 5526

**Addressing the parks and recreation commission law enforcement officers' membership in the law enforcement officers' and fire fighters' retirement system plan 2 for periods of future service.**

For additional information regarding the above referenced Bills, contact Dr. Parsons.

### **NATIONAL INDIAN YOUTH POLICE ACADEMY (NIYPA)**

***David Campbell, Assistant Commander, BLEA***

Last week, David Campbell attended the National Indian Youth Police Academy board meeting in Las Vegas, Nevada.

The National Indian Youth Police Academy is a nationwide, federally funded program. Each tribe will nominate a student, and the hosting state will be provided with three enrollment slots for the Academy.

The National Indian Youth Police Academy will be held at the Criminal Justice Training Commission July 19 through August 2, 2003. The group will consist of 60 students, ages 13-16, and 20 counselors.

Indian youth, who are accepted to attend this academy, will spend 14 days attending and participating in a series of classes that are designed to give the students hands on experience and working knowledge of major areas of police work, as well as other justice areas. The hope is that the students will choose law enforcement as a career for the betterment of their community. If not, they will have learned a tremendous amount, made great friendships, and developed more self-confidence in themselves and their abilities.

Qualifications:

1. Must be an enrolled member of a federally recognized Indian Tribe.  
Junior Level: Must be 13-16 years of age.  
Senior Level: Must be 17-20 years of age.
2. Must currently be in school or actively working to obtain a GED.
3. Must provide 3 letters of recommendation that state why the writer believes that the youth would benefit from attending the Academy. The letters must be from:
  - A schoolteacher, counselor, or school resource officer.
  - A tribal official (e.g. tribal council member, tribal police official, tribal government official).
  - A tribal member at large. (Any adult who is a tribal member.)
4. Must submit a response, by any media of choice (e.g. written essay, poem, cassette recording, video recording, drawing, painting, song, etc.) to the following 2 questions.
  - How do you see yourself contributing to the safety and health of your community when you are an adult?
  - What are you doing to reach those goals now?

The goal is to provide a better quality of Native American police officers.

The San Bernardino Sheriff's Department has hosted the program in the past.

## **REGIONAL TRAINING**

***Doug Blair, Division Administrator***

Effective January 1, 2003, Tony Anderman was relocated to the Spokane area as the Eastside Regional Training Coordinator. There will be a meeting on March 20, 2003, for all regional training coordinators to implement a strategic plan for in-service training.

Interviews for the North Regional Training Coordinator were conducted this week. The selection will be announced before April.

Ian Wallace, will be the South Regional Training Coordinator. Mr. Wallace has announced his retirement, effective October 2003.

Partnerships have been phenomenal. The goal of the regional training is to provide cost effective, in-service training for agencies whether it be through Internet, distance learning, videotape, and so on.

CJTC assesses the training needs within the region. CJTC then evaluates what resources are available and how CJTC can enhance the ability to provide the training. CJTC may announce that a certain agency is sponsoring the training; however, it is recognized by CJTC.

Tony Anderman, along with the regional coordinators, are identifying needs, identifying training that is mandatory, and identifying training that they would like to have.

**The Chair** would like the Commission to have an update on regional training each quarter.

## **PARTNERSHIPS WITH BOEING**

### ***Carri Brezonick, Quality, Standards & Technology***

Boeing is very interested in partnering with the Training Commission. When discussing the pilot training, Boeing asked what they could provide, to include parking a wide-bodied plane at Boeing Field free of charge.

CJTC is currently working on a partnership with Boeing through the US Attorney's Office to deliver terrorism training statewide. On April 3, 2003, there will be an event in the auditorium to discuss pre-incident indicators to terrorism. The only requirement is that attendees need to be sworn law enforcement officers, which is the US Attorney's mandate. Boeing will tape the event. In the summer, a CD will be produced and sent to every agency throughout the state. It will include the training from the one-day seminar as well as training materials that Doug Blair received while attending training last fall.

Local FBI personnel, Spokane Police Department personnel, and visitors from Texas are coming to talk about information relating to terrorism. Staff is in the process of finding a convicted terrorist, that the US Attorney's Office has access to, to tape how they prepare to work against law enforcement in the United States.

In addition to the CD, every department will receive a book containing everything that is needed to know about terrorism. Every law enforcement officer within the state will receive a card that will have a list of pre-incident indicators for terrorism.

Michael Parsons and Carri Brezonick attended a meeting with a company out of southern California that has done training for the Israeli airline. They have an interviewing process that they train college students to use in Israel. It is very interesting and CJTC is looking at how to partner with Boeing on a pilot training program.

## **BLEA Assessment**

The last week of February was spent visiting organizations to talk about needs and expectations of Basic Law Enforcement Academy training. Nearly 20 agencies have been visited within the last 3 weeks, and hundreds of people have been interviewed.

## **Biased-based Policing**

CJTC was mandated to develop training on biased-based training. CJTC decided to do it via the Internet. There will be a debut where everyone will be invited. Carri Brezonick showed the video to the Board.

**Charlie Mandigo** stated that profiling should also reflect what citizens should expect when they are stopped by law enforcement. A lot of the problem is a gap in knowledge between what law enforcement is doing during a stop and the public on what they think that should be. It would be a great benefit to have a program that says that if you get stopped by a law enforcement officer

this is what you should expect. **Carri Brezonick** stated that CJTC currently has a brochure called "What to do when stopped by the police." **Mr. Mandigo** stated that there should be as much responsibility with the people, who are being encountered by law enforcement, as there is on the part of law enforcement. It is incorrect for all of the focus to be the responsibility of law enforcement.

### **CANINE MEMORIAL DEDICATION CEREMONY**

**Ron Price, Commander, BLEA**

On January 31, 2003, the Canine Memorial was dedicated. A video is available upon request.

### **Biased Based Policing**

The biased based policing training program will be coming up in April on a local level. Several members of BLEA revamped the equivalency academy. With the help of Wanda Townsend, a mini needs assessment has been completed. The first hour of the Equivalency Academy, Carri Brezonick will introduce the biased based policing program. It will be given as an assignment to complete the two additional hours, on non-classroom time, within the two weeks of training. At the completion, there will be a required survey for input.

### **Additional Academy**

An additional academy will be held. Tacoma Police Department has donated the use of an additional TAC officer and personnel for the entirety of the Academy at their expense.

### **Assistant TAC Officer**

Everett Police Department is going to provide an assistant TAC to the Academy. We are able to partner with experienced FTOs throughout the state where the agency provides them on a loan basis for a negotiated time frame, between 90-180 days. We give them an opportunity for training and at this time they learn what is being taught at the Academy.

Meeting adjourned at 12:16 p.m.

<b>Next Meeting: June 11, 2003, at 10:00 a.m. (CJTC)</b>
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Minutes written by: Sonja Hirsch, Confidential Secretary  
Reviewed by: Michael D. Parsons, Executive Director  
Rachelle Parslow, Police Corps