



## WSCJTC Independent Investigation Team Requirements for Annual Training

<b>Purpose:</b>	Per WAC 139-12-030 to obtain an IIT qualified lead investigator certificate, candidates must provide proof of successful completion of the prescribed training classes with a minimum of eight hours of training annually. Additionally, an IIT must train annually as a unit. To ensure IIT Qualified Lead Investigators and all IIT members fulfill their statutory requirements regarding continued training, WSCJTC will request an attestation be submitted to LETCSA staff.
<b>Policy:</b>	The WSCJTC policy "LETCSA, IIT Qualified Lead Investigator Certification and Annual Training Requirements Policy" sets procedural requirements for the continued training in WAC 139-12-030.
<b>Instructions:</b>	<p><input type="checkbox"/> In partnership with IIT member agency chiefs and sheriffs, IIT Commanders will ensure IIT members and IIT Qualified Lead Investigators will take the annual required training. Training records will be maintained by law enforcement agencies and made available if requested.</p> <p><input type="checkbox"/> IIT Commanders will complete an IIT Annual Training Attestation on behalf of all IIT Qualified Lead Investigators and IIT members participating on their region's IIT. A roster of all IIT members and IIT Qualified Lead Investigators must be included with the attestation.</p> <p><input type="checkbox"/> Submit completed IIT Annual Training Attestation and roster to the LETCSA Program Manager or LETCSA Program Specialist.</p>
<b>Training Parameters:</b>	<p>Proof of the prescribed training must be maintained by law enforcement agencies. Proof may be in the form of a course completion certificate or proof of attendance.</p> <p>The training topics include, but are not limited to:</p> <ul style="list-style-type: none"><li>• advanced homicide investigation techniques;</li><li>• advanced interviewing and interrogation;</li><li>• officer-involved shooting investigation;</li><li>• in-custody death investigation;</li><li>• excited delirium and positional asphyxia;</li><li>• bloodstain pattern analysis;</li><li>• crime scene photography/videography; and</li><li>• other related training, seminars, and conferences or on-going training as offered by WSCJTC or other training venues on an as available basis.</li></ul>
<b>Review:</b>	<ol style="list-style-type: none"><li>1. The LETCSA Administrative Assistant will perform an initial review of the application to ensure all sections of the application are completed correctly. If part of the application is missing, they will reach out to the IIT Commander to obtain the missing materials.</li><li>2. The LETCSA Program Manager will review the application and will make a recommendation regarding the IIT Annual Training Attestation.</li><li>3. The Advanced Training Division Manager will conduct a review and make a final determination regarding the LETCSA Program Manager's recommendation to approve or deny the application.</li></ol>
<b>Contact:</b>	<a href="mailto:cjtcletcsa@cjtc.wa.gov">cjtcletcsa@cjtc.wa.gov</a>