I. Overview

Through funding provided by the Byrne State Crisis Intervention Program (SCIP), the Washington State Criminal Justice Training Commission (WSCJTC) developed a Comprehensive Model Policy Desk Reference for Law Enforcement. This resource is designed to support agencies across Washington State in the consistent, effective, and constitutionally sound implementation and enforcement of firearm relinquishment laws. This Model Policy resource is intended to serve as a practical guide for law enforcement, to align procedures with best practices, statutory requirements, and due process protections.

II. Purpose of the Grant

The SCIP grant was secured to address inconsistencies and gaps in the implementation and enforcement of firearm-related protection orders, including Extreme Risk Protection Orders (ERPOs) and Orders to Surrender & Prohibit Weapons (OTSPWs). The Model Policy desk reference was created to:

- Provide clear, actionable guidance regarding best practices for law enforcement agencies.
- Promote statewide consistency and effectiveness in implementation of firearm relinquishment procedures to improve harm reduction outcomes.
- Ensure due process and protection of individual rights.
- Support training of law enforcement officers and prosecutors.

III. Strategic Objectives

The Model Policy desk reference is part of a broader strategy to:

- Educate law enforcement and system partners on risk indicators and opportunities for more rapid intervention to prevent harm.
- Standardize documentation, storage, tracking, and return of relinquished firearms.
- Enhance public understanding of protection orders and crisis intervention tools.
- Foster collaboration among local, tribal, and state agencies.
- Inform future policy development through reporting, data collection, evaluation, and partner input.

ACKNOWLEDGEMENTS

The Washington State Criminal Justice Training Commission (WSCJTC) would like to extend our gratitude to the many partners and individuals whose contributions have been instrumental in supporting our shared mission of excellence in criminal justice training for this project.

Participating Agencies:

Police Departments:Sheriff's Departments:VancouverOkanoganClyde Hill (Records)ThurstonPacifica (Records)WhitmanTacomaKing

Spokane Snohomish

Arlington Clark
Bellingham (Records) Kittitas
Wenatchee Yakima
Everett Wahkiakum
Pullman Spokane

Airway Heights Walla Walla

Walla Walla

Twisp
Spokane
Bothell
Bellevue
Winthrop
King County

Yakima

Organizations:

Washington Association of Sheriff's & Police Chiefs Fraternal Order of Police Washington Council of Police & Sheriff's Lexipol Washington Cities Insurance Authority Washington Counties Risk Pool

Individual Recognition:

Judge Anne Levinson (Ret) Commissioner Terri Farmer Chief Jeff Myers (Ret) Sgt. Jordan Ferguson (Ret) Sandra Shanahan